Tarboro High School

School Improvement Team Meeting

**Media Center**

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**Monday, August 5, 2019**

**8:30 a.m. – 3:30 p.m.**

**Purpose of the Meeting:** To be FOCUSED, CONNECTED, & READY

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| **Desired Outcomes:** By the end of this meeting, we will have:* Discuss NCSTAR goals
* Discuss End of Year events
* Discuss Remediation Plan
* Discuss Mock updates and EOY testing
* Discuss Hot Topics
 | **Proposed Ground Rules for Meetings:**1) Review and approve agenda2) One person speaks at a time3) Respect each other’s opinion4) Everyone participate5) Take responsibility 6) Honor time limits7) Evaluate to improve  |

**STAKEHOLDERS:** Students, Parents, Teachers, School Community

**Agenda**

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| **What** | **How** | **Who** | **Time** |
| Set Up:* Context
* Desired Outcomes
* Agenda
 | * Present
* Clarify
* Check for Agreement
 | Name(s) Here | 2 mins |
| Welcome & Introductions | * Present
 | All | 15 mins |
| Mission and Vision Statement | * Present
* Discuss
* Check for understanding
 | SIT Team | 30 mins |
| School Instructional Goals | * Present
* Discuss
* Check for agreement
 | SIT Team | 30 mins |
| THS Non-negotiables* Electronic Devices
* Work Hours
* Tardies
 | * Present
* Discuss
* Check for understanding
 | SIT Team | 30 mins |
| Break | * Present
 | All | 15 mins |
| Handbooks | * Present
* Discuss
* Check for understanding
 | T. HopkinsH. BoutwellL. Jenkins | 60 mins |
| Committees | * Present
* Discuss
* Check for understanding
 | H. Boutwell |  |
| Internal Communication |  | H. Boutwell |  |
| Schedules |  |  T. Hopkins | 5 mins |
| Meetings | * Present
* Discuss
* Check for understanding
 |  SIT Team | 15 mins |
| Opening Week* For Teachers
* For Students
* Freshman Orientation
* Dates to Remember
 | * Present
 |  T. Hopkins H. Boutwell L. Jenkins |  15 mins |
| Planning Period Meetings | * Present
* Discuss
* Check for understanding
 |  T. Hopkins |  5 mins |
| Data Talk |  | L. Jenkins |  |