Tarboro High School

School Improvement Team Meeting

**Media Center**

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**Monday, August 5, 2019**

**8:30 a.m. – 3:30 p.m.**

**Purpose of the Meeting:** To be FOCUSED, CONNECTED, & READY

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| **Desired Outcomes:**  By the end of this meeting, we will have:   * Discuss NCSTAR goals * Discuss End of Year events * Discuss Remediation Plan * Discuss Mock updates and EOY testing * Discuss Hot Topics | **Proposed Ground Rules for Meetings:**  1) Review and approve agenda  2) One person speaks at a time  3) Respect each other’s opinion  4) Everyone participate  5) Take responsibility  6) Honor time limits  7) Evaluate to improve |

**STAKEHOLDERS:** Students, Parents, Teachers, School Community

**Agenda**

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| **What** | **How** | **Who** | **Time** |
| Set Up:   * Context * Desired Outcomes * Agenda | * Present * Clarify * Check for Agreement | Name(s) Here | 2 mins |
| Welcome & Introductions | * Present | All | 15 mins |
| Mission and Vision Statement | * Present * Discuss * Check for understanding | SIT Team | 30 mins |
| School Instructional Goals | * Present * Discuss * Check for agreement | SIT Team | 30 mins |
| THS Non-negotiables   * Electronic Devices * Work Hours * Tardies | * Present * Discuss * Check for understanding | SIT Team | 30 mins |
| Break | * Present | All | 15 mins |
| Handbooks | * Present * Discuss * Check for understanding | T. Hopkins  H. Boutwell  L. Jenkins | 60 mins |
| Committees | * Present * Discuss * Check for understanding | H. Boutwell |  |
| Internal Communication |  | H. Boutwell |  |
| Schedules |  | T. Hopkins | 5 mins |
| Meetings | * Present * Discuss * Check for understanding | SIT Team | 15 mins |
| Opening Week   * For Teachers * For Students * Freshman Orientation * Dates to Remember | * Present | T. Hopkins  H. Boutwell  L. Jenkins | 15 mins |
| Planning Period Meetings | * Present * Discuss * Check for understanding | T. Hopkins | 5 mins |
| Data Talk |  | L. Jenkins |  |